



Official Notice of Intent to Vacate

You are hereby giving notice that the undersigned intends to terminate and vacate said premises on or before the last day of _____, 20____. Rent is to be paid in full for the entire month. This letter shall serve as a written record of the tenant giving an official notice to vacate.

This form must be filled out, signed, and either brought to our office, scanned/mailed to info@5starres.com, or faxed to (253) 444-5381. This is due by the 10th day of the month you intend to move out in.

Tenant Name (Please print clearly)

Signature

Tenant Name (Please print clearly)

Signature

Rental Address:

Reason for moving:

(This information will be kept confidential)

To insure your security deposit is processed as quickly as possible, please provide us with a forwarding address and a contact number.

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

We thank you for providing this information as it will help make your move-out process go as smoothly as possible. Per RCW 59.18.280 Landlord has 21 days to process Security Deposit Deposition.